

**B.L. Brown Construction & Excavation, Inc.**  
**Job Description for “B” Equipment Operator**

Brief Overview: Involves working outside operating excavating equipment to perform a variety of tasks and the ability to use small tools. This position requires attention to detail and awareness of surroundings at all times.

Educational Requirements:

- Less than high school diploma
- OSHA 10 hour or greater (can be obtained after employment)
- Excavation and Trench Training (can be obtained after employment)
- Confined Space Training (can be obtained after employment)

General Requirements:

- Must be able to work Monday thru Friday and most Saturdays during peak season.
- Must have a valid driver’s license and have reliable transportation.
- Must have a cell phone.
- Must be authorized to work in the U.S.
- Arrive in appropriate attire and ready to work in various weather conditions.
- Be physically fit and able to stand for lengthy periods of time as well as bend, twist, balance, and lift heavy materials or tools.

Basic, Social and Technical Skills:

- Ability to give full attention to what other people are saying and communicate effectively with others working with you.
- Ability to signal directions or warnings to others.
- Ability to use logic and reasoning to identify the strengths and weaknesses of solutions to problems.
- Ability to use math and science skills to solve problems.
- Ability to monitor and assess your own performance and others working with you to make improvements and take corrective actions.
- Ability to use hand and power tools.
- Actively look for ways to assist others working with you and promote a team approach.
- Determine what kind of tool or equipment is needed to complete tasks.
- Perform routine maintenance on equipment and tools and assist in repairing when necessary.
- Watch gauges, dials or other indicators to make sure equipment or tools are working properly.
- Ability to review needed materials, equipment and tools to do the work.
- Ability to read and understand project plan drawings.
- Ability to learn and use two-way radios, cell phone applications, and fillable forms.

Activities and Tasks:

- Follow foreman or project manager directions regarding the tasks to be performed.
- Operate the following with some skill: bulldozers, loaders, excavators, backhoes, skid steers, scrapers and motor graders and haul trucks.
- Coordinate machine actions with crew members using hand or audio signals.
- Rough grade and cut/dig close to grade.
- Assist in Installing sanitary pipe, storm pipe and water mains and structures.
- Layout pipe routes according to plans.

- Inspect, clean, lubricate, and perform other preventative maintenance activities regarding heavy equipment daily.
- Load and unload equipment to and from the trailer.
- Check slope for conformance to requirements with grade rods, lasers, transit levels.
- Seal joints, as necessary.
- Dig trenches with trenching tools.
- Check pipe to make sure it is not defective.
- Cover pipe with dirt or other material with a shovel when necessary.
- Use hand and power tools to cut pipe.
- Grade and level trenches with tamping machines and tools.
- Make sure pipe and structure install heights are correct.
- Check all staking for accuracy.
- Complete Daily Job Reports and Extra Work Order tickets when necessary if you are working without a foreman.
- Before you leave the shop in the morning, make sure you have all necessary tools or materials loaded on the company truck.
- Make sure to complete a DVIR and clean out the truck and fuel it at the end of the day if you are driving a company truck.
- Follow OSHA safety procedures located in the Company Safety Program.
- Solve problems that arise on the jobsite. Communicate with our foreman, project manager or the site superintendent as needed for assistance.
- Make sure the jobsite is secure and safe before you leave the job at the end of the workday.
- Possibly assist in training new employees.
- Complete other general labor and construction related duties as needed.
- Make sure nothing that can easily be stolen is left on the jobsite.

Job Hazards:

- Exposure to extremely hot or cold temperatures.
- Exposure to contaminants.
- Exposure to loud noise levels and bright or inadequate lighting.
- Exposure to hazardous equipment.